

**URM STORES, INC.  
PERSONNEL REQUISITION**

<b>EXTERNAL</b>	<b>Department:</b> Warehouse	<b>Date:</b> June 25, 2019 <b>Extended until:</b> August 26, 2019
<b>REQUIREMENTS</b>		
<b>Job Title: ON CALL ORDER SELECTOR</b>	This position is a replacement	
<b>Essential Job Functions:</b> <ol style="list-style-type: none"> <li>1. Be able to read and understand computer-printed stickers.</li> <li>2. Operate equipment safely in confined areas.</li> <li>3. Must be able to step up and down an 8-inch step continually throughout the work day.</li> <li>4. Find, locate and identify proper merchandise.</li> <li>5. Maintain high proficiency of order selection.</li> <li>6. Work within the measurement systems.</li> <li>7. Manual lifting and moving approximately 4,800 pounds per hour in a safe and effective process.</li> <li>8. Understand and implement weight distribution in building pallet skids.</li> <li>9. Implement good housekeeping and damage control.</li> <li>10. Perform inventory control.</li> <li>11. Use hands, arms, legs and back lift, carry and pull objects that may be heavy.</li> <li>12. Reach higher than head.</li> <li>13. Detect small differences in shape and size of product.</li> <li>14. Visual perception and memory required, using letter and number sequences.</li> <li>15. Find, locate and identify the proper merchandise ordered by the customer. Place the merchandise on a pallet in such a way to insure delivery to a staging area in a safe and timely manner.</li> </ol>	<b>Date Needed: ASAP</b>  Position is: <b>ON-CALL ORDER SELECTOR</b>	<b>Starting Wage Union scale:</b> \$18.10/ Hour
	<b>Education/Experience:</b> High School Diploma or GED. General warehouse knowledge is helpful, but not required.	
	<b>Skills Required:</b> Good organization and communication skills. Basic math skills. Able to read and follow detailed instructions.	
	<b>License or Certificate Required:</b> Post-job offer, medical examination will be required.	
	<b>Physical and Mental Abilities:</b> Use reasoning to choose the right solution to problems based on rules. Able to do repetitive work Lift: Up to 20 lbs. continuously; 21-50 lbs. frequently; 51-100 lbs. occasionally Carry: Up to 20 lbs. continuously, 21-50 lbs. frequently; 51-100 lbs. occasionally Standing / Walking: 100% of the time	
	<b>Personal and Professional Attributes:</b> Ability to meet deadlines working within a time measurement system. Good work ethic.	
<b>Who will supervise this employee:</b>		
<b>No Travel Involved</b>	<b>Whom will this employee supervise:</b> No One	
<b>Pre-employment testing required for these positions.</b>		

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